

Board of Trustees Special Board Meeting – August 13, 2024

The Board of Trustees of Joliet School District No. 7 held a special meeting on August 13, 2024 at 6:30 p.m. in the Joliet School Library. Board Members present were Dawn Blain, Amanda Dinsdale, Ken Adams, Kelly Carrington, Kathy Grewell, Kraig Krook, Jason Stene and Karin Williams. Also present were Clark Begger, Superintendent; Mandi Hernandez, MS/HS Principal; Joey Richert, K1-5 Principal, and Felicia Smith, Business Manager/Clerk. Visitors in attendance were: Samuel Smith, Stacie Nardinger, Tammie Grewell, Ashley Nelson, Tyler Stearns and John Counter.

Dawn Blain called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Ms. Blain welcomed guests and asked for public comment. There was no public comment.

III. Reports

- a. Business Manager – Mrs. Smith indicated that final FY2024 financials have been included in the board packet, the July financials are in draft form until the FY2025 budget is adopted by the Board.
- b. Transportation Director – Sam Smith stated that there were no major repairs over the summer; we currently have four bus routes; seven substitutes are available; Shay Lind has completed all her testing; the County has approved our bus routes; coordination will still be constant with the County on road conditions and route cancellations; the two new buses were utilized for the YBGR route this summer, and they are working well. Amanda Dinsdale asked about the YBGR summer route, and Mr. Smith provided information on drivers and bus aides.
- c. Elementary Principal – Mr. Richert updated the Board on State testing changes; MAST training; iReady training and Reading Under the Lights.
- d. MS/HS Principal – Mrs. Hernandez updated the Board on high school registration and went through the numbers in classes; the coaches' meetings will be held August 14th.

IV. Consent Agenda: Claims Warrants ACH 99625 & 51690-51745; Payroll Warrants ACH 84258-84251 & 64488-64494; Activity checks 17405-17406; JV 547, 551, 552 and 558; Minutes: 07/16/2024 regular board meeting and corrected 03/19/2024 regular board meeting. Ken Adams made a motion to accept the consent agenda. Jason Stene seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 8-0 (B).

V. Action Items

A. New Business

1. Complaint – 1700

Board Chair Blain updated the Trustees regarding a Policy 1700 complaint filed against the District by Mrs. Rockhold-Stene, a copy of which was provided in the board packet. Board Chair recommended dismissing the complaint.

Ken Adams made a motion to dismiss the Policy 1700 complaint filed by Mrs. Rockhold-Stene. Karin Williams seconded the motion. There was no board discussion and no public comment. The motion carried 7-0, with Jason Stene abstaining (B).

2. Final FY2025 Budget Adoptions – Superintendent Begger presented an overview of the District’s proposed FY25 budgets. He recommended that the Board approve the proposed FY25 budgets.

Ken Adams made a motion to approve the 2024-2025 Elementary budget. Kathy Grewell seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 7-0 (E).

Kelly Carrington made a motion to approve the 2024-2025 High School budget. Jason Stene seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 8-0 (H).

3. School Resource Officer – The District has been working with the Carbon County Sheriff’s Office and other school districts in the County to discuss having a school resource officer that is shared between multiple school districts in Carbon County.

Ken Adams made a motion to approve the School Resource Officer Memorandum of Agreement. Kraig Krook seconded the motion. Kathy Grewell asked about logistics of sharing one resource officer with other districts and funding. Mr. Begger explained the potential sharing metric and that Carbon County will be the funding source. There was no public comment. The motion was unanimously carried 8-0 (B).

4. Certified Teacher Evaluation Tool – Per the Collective Bargaining Agreement, evaluations are to be completed each year for tenured and non-tenured teachers with the tool utilized being approved by the Board with input from administrators and teachers. Mr. Begger provided information on the new tool. Stacie Nardinger provided feedback on the survey results on input from the teaching staff.

Kathy Grewell made a motion to adopt MT EPAS for the District’s formal certified teacher evaluation tool. Amanda Dinsdale seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 8-0 (B).

5. Substitute Teacher Approvals – Superintendent Begger recommended that the Board approve the substitute teacher list for the 2024-2025 school year.

Amanda Dinsdale made a motion to approve the 2024-2025 substitute teacher list. Ken Adams seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 8-0 (B).

6. Policy –

First Reading of Policy 1130 P1 – Committees General Procedures – The Policy Committee reviewed this policy on July 16, 2024 Committee Chair Dinsdale updated the Board on the Committee’s discussion.

Ken Adams made a motion to approve the first reading of Policy 1130 P1. Dawn Blain seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 8-0 (B).

First Reading of Policy 1700 — Uniform Complaint Procedure – The Policy Committee reviewed this new policy on July 16, 2024 Committee Chair Dinsdale updated the Board on the Committee’s discussion.

Ken Adams made a motion to approve the first reading of Policy 1700. Kelly Carrington seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 8-0 (B).

7. Non-Resident Enrollment – Superintendent Begger recommended the Board approval Student 1 and Student 2 for non-resident enrollment.

Amanda Dinsdale made a motion to approve Student 1 and Student 2 for non-resident enrollment. Kelly Carrington seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 8-0 (B).

8. Personnel –

Superintendent Begger recommended the Board approve the August Personnel Action Report.

Amanda Dinsdale made a motion to approve the August Personnel Action Report. Jason Stene seconded the motion. There was board discussion and no public comment. The motion was unanimously carried 8-0 (B).

A. Unfinished Business

1. Policy – In light of discussion held at the policy committee and full board levels, the following policies are grouped into a single motion because they had unanimous support at the first reading.

Second Reading of Policy 1441 — Audience Participation – The Policy Committee reviewed this policy on June 27, 2024 Committee Chair Dinsdale updated the Board on the Committee’s discussion.

Second Reading of Policy 4311 — Complaints Against District Employees– The Policy Committee reviewed this new policy on June 27, 2024 Committee Chair Dinsdale updated the Board on the Committee’s discussion.

Second Reading of Policy 1700 F1 — Uniform Complaint Procedure-Form – The Policy Committee reviewed this new policy on June 27, 2024 Committee Chair Dinsdale updated the Board on the Committee’s discussion.

Karin Williams made a motion to approve the second readings of Policy 1441, 4311, and 1700 F1. Ken Adams seconded the motion. There was no board discussion and no public comment. The motion was unanimously carried 8-0 (B).

2. 2024-2025 Handbooks – 2024-2025 handbooks have been reviewed and suggested changes were provided in the board packet in draft form.

Amanda Dinsdale made a motion to approve the 2024-2025 Handbooks. Kraig Krook seconded the motion. Ken Adams asked about the make up in advance section of the MS/HS Handbook. Discussion regarding the make up in advance process ensued. At the end of that discussion, Ken Adams made a motion to amend (1) the current motion on the table to strike the make up in advance, personal planned absences and co/extracurricular planned absences language from the MS/HS Handbook. Kelly Carrington seconded the motion to amend (1). There was no board discussion or public comment on the motion to amend (1). The motion to amend (1) was unanimously carried 8-0. Board discussion ensued regarding the new cell phone policy listed in the handbooks. Tammy Grewell made public comment regarding the start time of the cell phone policy. Kelly Carrington made a motion to amend (2) the current motion on the table to change the language under "Cell Phones & Wearable Connected Devices" to state: "In order to maintain an educational environment free from distractions, students cannot have personal connected electronics on their person on the school campus upon arrival until the end of the school day." A change to the subsequent paragraph will remove the reference to times. Amanda Dinsdale seconded the motion to amend (2). There was no board discussion and no public comment on the motion to amend (2). The motion to amend (2) was unanimously carried 8-0. Trustee Stene asked about dress code; Mrs. Hernandez addressed his question. Mr. Richert asked about having the language regarding cell phones in the elementary handbook match the MS/HS handbook. Kelly Carrington made a motion to amend (3) the current motion on the table to have the language in the EL handbook regarding electronic devices mirror the language in the MS/HS handbook. Amanda Dinsdale seconded the motion to amend (3). There was no board discussion and no public comment. The motion to amend (3) was unanimously carried 8-0. Trustee Blain asked for a vote on the motion to approve the handbooks, as amended. The motion carried unanimously 8-0 (B).

- VI. **Discussion/Informational Items** – Mr. Begger provided the Board with the following information: draft Trustee Financial Statements; high school registration; fall open house; CNA data team review; facilities master planning/building reserve levy update/maintenance logs; enrollment update; hiring/staffing update; 07/16/2024 budget committee minutes; 07/16/2024 policy committee minutes; superintendent’s schedule; safe return and continuity of services.
- VII. **Correspondence** – Thank you letter from a scholarship recipient and correspondence regarding fees and activity fees were provided in the packet.
- VIII. **Suggested Topics for Next Regular Agenda:**
Exterior Grounds Walk
- IX. **Next Board Meeting Date**
Regular Board Meeting – September 17, 2024 6:30 p.m. in the library
- XI. **Adjournment**
Ms. Blain adjourned the meeting at 9:25 p.m.

Approved 09/17/2024
Board Chair Jane Blain

Clerk [Signature]