

## Board of Trustees Regular Meeting – January 14, 2013

The Board of Trustees of Joliet School District No. 7 held a Regular meeting on January 14, 2013, at 7:00 p.m. in the Joliet School Library Room. Board members present were Trustees Melvin Stene, Justin Oswald, Corie Mydland, Dawn Blain, Brad Stephenson, Sharon Songstad and Clinton Kramer. Also present were Jeff Bermes, Superintendent, Jeanne Carroll, District Clerk/Business Manager, and Marilyn Vukonich, High School Principal.

Melvin Stene, Board Chairman, called the meeting to order at 7:00 p.m. Clinton Kramer made a motion to accept the amended consent agenda, with removing the Student Matter from New Business. Sharon Songstad seconded the motion. It was unanimously carried.

Melvin Stene asked for public comment. There was none.

### Reports

#### Item #1 Student Advisory Board

Emily Jones reported the dance went really well with 56 attendees with a DJ. She said the sing-a-long went well. They are working on ski day. They would like to continue doing the dance annually.

#### Item #2 Safety Committee

Mr. Bermes told the Board he reviewed lock down procedures with all school students today in an assembly. He said we will have drills later on in the week. Mr. Bermes said listen, quiet and obey are the main rules. The safety committee will meet to discuss concerns. He is looking at a colored system for numbers of kids in rooms. He said the old gym is a concern, so possibly we may have to have two way locking doors between there and the new building. He would also like to talk later about the bus cameras and surveillance. DTS will be here next month to talk to the board. Mr. Bermes may have to add another door to the VoAg room so kids never have to go outside. This will all be discussed in the safety committee meeting.

#### Item #3 Policy Committee

Committee members will meet with Joe Brott tomorrow morning, the 15<sup>th</sup>, at 9 a.m. to start revising our board policies.

#### Item #4 Transportation Committee

It was suggested at the Transportation Committee meeting on December 26<sup>th</sup>, to rotate the vans down and replace the newest one with a newer one. Mr. Bermes said we haven't found one yet. The committee also started the process of looking for a new bus. Shepherd has a Bluebird and the Thomas Mr. Bermes will find someone who already has one for the committee to look at. The dealers no longer keep factory stock buses like the one we want to purchase in stock. We are interested in an 80 passenger pusher. He has also received an offer that someone will come haul the old bus away for \$500.

### Correspondence

#### Item #1 Thank You's

These are thank you's to the Board from staff.

### Unfinished Business

#### Item #1 DTS Surveillance Equipment

DTS will be at the February meeting to discuss the quote on the price of cameras for our buses and also a buzzer system for the front doors. Mr. Bermes would like the Board to review the quote in the packet and decide if this is something they'd like to move forward with.

#### New Business

##### Item #1 Hirings/Resignations

Justin Oswald made a motion to approve the verbal resignation of Kevin Eberly. Clinton Kramer seconded the motion. It was unanimously carried.

Mr. Bermes talked to Rob Robinson, he would like head coaching position and Mr. Bermes as assistant, to get the girls through the season. Justin Oswald made a motion to hire Rob Robinson as Head Girls Basketball coach at 100% of the stipend and hire Mr. Bermes as the Assistant Girls Basketball coach at 75% of the stipend. Corie Mydland seconded the motion. It was unanimously carried.

##### Item #2 MHSA Proposals

Mr. Bermes said copies of these were passed out at the last board meeting. He said the only things that affect us is the proposal to reclassify. He said we are not looking at moving down in Class from B to C with our enrollment. Mr. Bermes talked about scheduling for football for perhaps a 9 man league for us and eastern towns that are smaller B's. He reviewed the rest of the proposals. He said waiver rules are clarified. Coop rules are part of what will be talked about. Mr. Bermes said that doesn't affect us.

##### Item #3 Student Matter

Removed.

##### Item #4 Evaluation Form for District Clerk/Business Manager

Mrs. Carroll and Mr. Bermes included the evaluation form that they composed. The best one they said they found is a two-part evaluation. One component for the Board and one for the Superintendent on the attributes performed for each party. The forms are in the packet for the Board to review. Mr. Bermes said he recommends this evaluation tool for the District Clerk/Business Manager. In order to allow the Board more time to review the evaluation tool, it will be postponed until next month.

##### Item #5 Teacher Professional Development

Mr. Bermes said Mr. Jones and Mr. McAndrews are requesting the opportunity to attend the 2013 National Science Teachers Association Conference in San Antonio, Texas in April from the 11<sup>th</sup> through the 14th. Their proposal to the Board to attend the conference is included in the Board packet. Mr. Bermes said he feels with the money from the Science grant they received last year to offset costs and the benefits from this type of conference, it would be an outstanding opportunity for our Science programs. Mr. McAndrews explained the curriculum a little further and said this is incorporating engineering design and technology. The Board asked questions. Mr. Bermes recommends that the district, using our funds set aside for professional development in Title II, allow this request. He recommends that the district provide \$2300 to each of these teachers to attend this conference. Corie Mydland made a motion to send them, giving them \$1600 each plus out-of-state per diem. Dawn Blain seconded the motion. It was unanimously carried.

#### Superintendent/Principal/Athletic Director/Business Manager Reports

Mr. Bermes said the bus routes bugs are being worked out. One of the drivers is having a little trouble with a sensor on the handicap lift. HCL will look at it. No further student bus trouble. Kids are more evenly distributed on buses with the new routes.

According to Mr. Bermes, fund balances in concessions are around \$20,000 and \$20,000 in athletics. He said the concessions food is outstanding.

MAPS testing is the first week of February. CRT testing is in March.

For the AD's report, he has the tentative football schedule to hand out. He said there is lots of travel with the new alignments. They are looking for bigger divisions. Mr. Bermes said he is opposed to a lot of the changes, due to the amount of traveling. He will attend the MHSA meeting on the 19<sup>th</sup> of January. There may be a possible scrimmage with Roundup. This affects only football, however, volleyball traditionally follows football.

Mr. Bermes updated the Board on Mrs. Rushton's surgery. He said Mrs. Shalosky is the head cook in her absence, with Diane and Linda filling in. Also, Rod Bond's wife, Elaine, passed away unexpectedly.

Mrs. Vukonich handed out her list of activities, where she talked about the students of the week that will be on tv, the Senior field trip to the State Legislature, the National Guard obstacle course, and the Slide Safe, Dress Smart assembly. She also has concerns about kids grades being an issue when they don't pass the first semester. It causes problems for the next semester and also scheduling problems. They are currently working on it. There are no consequences for the kids. She suggested possibly having a policy to only be able to take the class twice and then they have to drop out. Also that it should be started at the 8<sup>th</sup> grade level. Mr. Bermes said there could be possible legal issues. It was asked if mandatory 9<sup>th</sup> period could be an option. Problems associated with that were discussed.

Mr. Bermes added that Mrs. Conover received One Class At A Time money today and will be on tv tonight. Also, he handed out copies of the District Clerk/Business Manager and Superintendent duties list that he and she reviewed and completed.

Mrs. Carroll told the Board that the federal and state tax tables changed effective January 1<sup>st</sup>. Social Security rates for employees went back to 6.2% from 4.2%. Minimum wage increased from \$7.65 to \$7.80 per hour. Mileage reimbursement rates went up a penny to .565 per mile. The Collection Bureau Services is doing a great job collecting on INSF checks with \$280 in checks collected and another \$380 in the works. She said they are very efficient and easy to work with. She briefly reviewed the incentive money received for the Multi-district cooperative from OPI. She also talked about the Workers Comp Back to School program.

#### Items for the Next Agenda – February 11, 2013 at 7 PM

Item #1 District Clerk/Business Manager Evaluation Tool

Item #2

Item #3

The next meeting is a Regular Meeting February 11, 2013 at 7 p.m.

The Board adjourned into Executive Session at 8:09 pm for the Superintendent's Evaluation where the right to privacy exceeds the public's right to know.

They came back in to Regular session at 8:35 p.m.

Brad Stephenson made a motion to adjourn the meeting at 8:36 p.m. Dawn Blain seconded the motion. It was unanimously carried.

Approved \_\_\_\_\_

Clerk \_\_\_\_\_

Chairman \_\_\_\_\_