

Board of Trustees Regular Meeting – August 17, 2015

The Board of Trustees of Joliet School District No. 7 held a regular meeting on August 17, 2015, at 7:00 p.m. in the Joliet School Library Room. Board Members present were Melvin Stene, Justin Oswald, Dawn Blain, Corie Mydland and Sharon Songstad. Doug Whitehead arrived at 7:11 p.m. Kathy Grewell was absent. Also present were Allison Evertz, Superintendent, Sheryl Roberts, District Clerk/Business Manager and Marilyn Vukonich, High School Principal. Visitors included Evelyn Fischer, Linda Mickle, Patty Bergum, Ryan Workman, Tesa Sironen, Kala Bertolino, Marian van der Schaaf, Dale Limberhand and Russ Salo.

Melvin Stene, Chairman, called the meeting to order at 7:07 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests.

Mr. Stene explained and asked for public comment. Kala Bertolino requested permission to take classes out of order. Supt. Evertz explained that Kala wishes to take additional science classes; to get them all in, the order schedule needs to be rearranged. Chair Stene stated that this is an administrative decision to be made by Mrs. Evertz and Mrs. Vukonich.

Sharon Songstad made a motion to accept the consent agenda. Corie Mydland seconded the motion. It was unanimously carried.

Moved to Item VII. a. **MBI presentation by Staff** – Teachers Gloria Hardy and Tesa Sironen reported on the MBI Institute they attended during the summer.

IV. Reports

a. Building Update

Supt. Evertz reported on updates in the high school office area using carpet left over from the middle school hallway. The school has been sprayed for pests and several areas will be monitored and retreated if needed. The freezer compressor quit working August 13 but is repaired and ready for the lunch program.

V. Correspondence – There was none.

VI. Old Business

a. Linda Mickle to Discuss Lunch Compliance

Linda Mickle reported on the practice of “offer” over “serve” which OPI feels will help reduce waste in the lunch program.

b. Head Maintenance Job Description

The job description developed by the Policy Committee was included in the board packet. Mrs. Evertz asked if there were suggestions for changes.

Motion made by Justin Oswald to accept the job description as presented. Motion seconded by Sharon Songstad. Motion passed unanimously.

c. Cross Country Co-op with Columbus Paperwork

Supt. Evertz reported that the co-op for girls’ cross country was approved but not for the boys because Joliet has adequate numbers for boys. Mrs. Evertz has not been able to talk with Coach Hatten or Columbus Supt. Jeff Bermes yet. After discussion, the trustees decided to co-op the girls as allowed and maintain a boys’ cross country team in Joliet.

- d. Art Classes K-6 through Carbon County Arts Guild
Supt. Evertz reported that there will only be one teacher so the price will be less. The schedule is still being established.
- e. Transportation Meeting Aug 6
All routes have been approved.
- f. Lunch Tables
Supt. Evertz reported on the lunch tables and would like permission to place the order since it will take six weeks to get them.
Motion made by Sharon Songstad to order the lunch tables. Dawn Blain seconded the motion. Motion passed unanimously.
- g. Vaccination Changes
A vaccination clinic is scheduled August 19, between the hours of 10 a.m. and 2p.m. Pre-registration is required because the vaccine is extremely sensitive to storage conditions.
- h. Classified Handbook
Additional language on bullying will be added as provided by MTSBA. The second reading was accepted with the additional language.
- i. Paraprofessional Handbook
The typo has been fixed and the table of contents will be moved to the front of the handbook.

Trustee Dawn Blain asked that training be available to staff on how to handle blood borne pathogens and other relevant topics.

- j. CPR & First Aid Training
Supt. Evertz reported that 12 attended the training.
- k. New Bus Arrival
The new bus and all the other buses have passed inspection.

VII. New Business

- a. MBI presentation by Staff – completed earlier.
- b. Yellowstone-West/Carbon County Special Services Cooperative Commitment
Motion made by Dawn Blain to approve the Yellowstone-West/Carbon County Special Services Cooperative Agreement. Sharon Songstad seconded the motion. Motion passed unanimously.
- c. MUST Reporting Module
Supt. Evertz reviewed the new health care reporting requirements and the reporting module available through MUST.
Motion made by Justin Oswald to try the MUST reporting module for the health care reporting. Dawn Blain seconded the motion. Motion passed unanimously.
- d. Superintendent Expectations
Supt. Evertz reviewed her transition plan and would like definite goals for her from the trustees.

- e. Property Liability and Insurance was paid
During a walk around with the insurance representatives, it was noted that more sand is needed on the playground. The sand will be in place before school begins.
- f. Coaches' Meeting with AD and Administration
Supt. Evertz reviewed meeting highlights and a listing of this year's coaches.
- g. Bus Meeting
A bus driver meeting has been scheduled. No one had concerns to discuss with bus drivers.
- h. Approval of More Out-of-District students with one exchange student
Supt. Evertz reviewed the list of additional students.
Motion made by Doug Whitehead to approve the additional out-of-district students. Corie Mydland seconded the motion. Motion passed unanimously.
- i. Joliet Annual District Notifications
Supt. Evertz reported that the notifications are posted on the website.
- j. Athletic Uniform Rotation
The girls' basketball team in on the rotation list for new uniforms. After discussion, it was decided that Mrs. Evertz, Ryan Workman and Patty Bergum-Nafts will meet to finalize the uniforms.
- k. Chain of Command Explanation
Supt. Evertz reviewed her proposed chain of command . The lead teachers and possible the high school counselor need to be added.
- l. PIR Day Agenda for August 24 and 25
Supt. Evertz reviewed the schedule on August 24 and 25.
- m. Cooperative Staff Changes
The Speech Clinician will be Alexandria Wille, the Speech Language Pathologist will be Laree Hafner and the Occupational Therapist will be Erica Norland.
- n. Final Budget Adoption
Copies of the Trustee Financial Report and Budget for the elementary and high school were given to each trustee. Supt. Evertz reviewed the Budget Summary pages for the elementary and high school 2015-16 Budget.
Motion made by Justin Oswald to approve the Elementary Budget for 2015-16 as presented. Sharon Songstad seconded the motion. Motion passed unanimously.

Motion made by Corie Mydland to approve the High School Budget for 2015-16 as presented. Justin Oswald seconded the motion. Motion passed unanimously.

VIII. Personnel – Will be done in executive session after the following reports.

IX. Superintendent/Principal/Athletic Director/Business Manager Reports

Supt. Evertz discussed the Yellowstone Co-op meeting, the ACE meeting, the campus assessment of liability and needs tour with Al Sipes, the need for a a Speech & Drama assistant

coach, the need for a football game announcer for the football team. Both the football team and the volleyball team have a good number of students participating.

Mrs. Vukonich discussed the Class B Academic Achievement Award Joliet achieved, Noah Grewell chosen for the National FFA Choir, enrollment numbers, middle school orientation and freshmen orientation.

Chair Stene introduce new Athletic Director Ryan Workman.

Patty Bergum-Nafts is ordering shirts if anyone is interested in ordering one.

IX. Items for Next Agenda

- a. GATE assessments
- b. Buildings and playground report.
- c. Website updates from the elementary teachers.

Executive Session

Began at 9:27 p.m. to discuss personnel issues. Regular session resumed at 9:42 p.m.

The next regular board meeting date will be September 14, 2015 at 7:00 p.m.

Sharon Songstad made a motion to adjourn the meeting at 8:43 p.m. Dawn Blain seconded the motion. It was unanimously carried.

Approved 9-14-15

Clerk Sheryl Roberts

Chairman Armin R. Stene