

Board of Trustees Regular Meeting – June 8, 2015

The Board of Trustees of Joliet School District No. 7 held a regular meeting on June 8, 2015, at 7:00 p.m. in the Joliet School Library Room. Board Members present were Melvin Stene, Justin Oswald, Dawn Blain, Corie Mydland Sharon Songstad, Doug Whitehead and Kathy Grewell. Also present were Jeff Bermes, Superintendent, Sheryl Roberts, District Clerk/Business Manager. Visitors included Russ Salo, Monica Salo, Evelyn Fischer, and Patty Bergum.

Melvin Stene, Chairman, called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance. Mr. Stene welcomed guests and asked the trustees for questions on the bill listing. There were none.

Justin Oswald made a motion to accept the consent agenda. Sharon Songstad seconded the motion. It was unanimously carried.

Mr. Stene explained and asked for public comment. Ev Fischer would like to have an Academic Committee established. Discussion followed on it could be set up.

III. Reports

a. Building Update

Mr. Bermes reported that the bleacher maintenance has taken place and they are in good condition. The gym floor refinish is scheduled for the end of July and new carpet installation is scheduled for around July 4.

IV. Correspondence – Thank you notes to the Board was passed for trustees to read.

Marilyn Vukonich arrived at 7:10 p.m.

V. Old Business

a. Head Maintenance Salary

Mr. Bermes passed out a copy of a letter written by Russ Salo to each board member. There were no questions from the trustees after reading the letter. Mr. Salo confirmed to Mr. Bermes that the district has paid for the professional development that was required for him to obtain the licenses he holds. Mr. Bermes recommended that instead of the 2% increase approved at the last meeting, each custodial/maintenance employee received \$1.00/hour increase in order to keep it fair and equitable within the team. Discussion followed on what the trustees remembered as Mr. Salo's job description. Justin Oswald stated that the job descriptions need to be reviewed and updated.

Motion made by Corie Mydland to give the custodial/maintenance staff a \$1.00 per hour raise instead of the 2% approved last month and that they keep the insurance benefit of district paid full family health insurance coverage. Dawn Blain seconded the motion. Motion passed unanimously.

b. Second Reading of Teacher Handbook and Student Handbook

Mrs. Vukonich reviewed the recommended changes in the handbooks. Discussion followed. Chair Stene would like a clause states that should the healthy snack or cell phone changes be abused, the administration can stop the practice immediately. Trustee Whitehead provided information from the MTSBA workshop on inhalants such as vapor tobacco to be considered for the handbook.

VI. New Business

a. MHSA Concussion Insurance

Mr. Bermes recommended the purchase of a MHSA concussion insurance policy to cover high school students at a cost of approximately \$120 per year.

Motion made by Sharon Songstad to purchase the insurance. Justin Oswald seconded the motion. Motion passed unanimously.

Clarification was made that the insurance only covers MHSA sanctioned events/seasons.

b. Math Series Purchase for 3-6

Mr. Bermes recommended the purchase of the Go Math series for \$14,432.97 for grades 3-6.

Motion made by Justin Oswald to purchase the math series as recommended. Dawn Blain seconded the motion. Motion passed unanimously.

c. Year End Purchases

Mr. Bermes recommended the purchase of a bass clarinet for approximated \$729, a tenor sax for approximately \$1494 and a bari sax for approximately \$3562 for a total of approximately \$5785.

Motion made by Dawn Blain to purchase the instruments as recommended. Kathy Grewell seconded the motion. Discussion on renting vs. purchasing followed. It was decided to check into the possibility of renting the instruments. No vote on the motion.

Mr. Bermes would like up purchase a prometean board for Mrs. White at a cost of up to \$4500.00.

Motion made by Corie Mydland to purchase a prometean board for at a cost of up to \$4500.00. Dawn Blain seconded the motion. Motion passed unanimously.

d. School Nurse Contract

Mr. Bermes recommended the district contract with Beartooth Billings Clinic for nursing services, as done in the past, for the 2015-16 school year.

Motion made by Justin Oswald to contract with Beartooth Billings Clinic for nursing services for the 2015-16 school year. Corie Mydland seconded the motion. Motion passed unanimously.

e. Resolution to Dispose of School Property

Mr. Bermes read the following resolution:

Resolution to Dispose of Personal Property

The Joliet School board Trustees of the Joliet Elementary and High School District have determined the following property of the district is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the districts. Such personal property includes: computer equipment, lawn mower and miscellaneous supplementary educational materials. The district will sell the property in accordance with Second 20-65-604, MCA. The property will be available for sale in an ongoing basis. Available property can be viewed by contacting the district office at 962-3541.

The Joliet School Board of the Joliet Schools further resolves that notices of the resolution shall be published on June 11th and June 18th in the Laurel Outlook newspaper.

This resolution shall become effective 14 days after the publication of the second notice identified in the immediately preceding paragraph, unless appealed to the district court by a taxpayer in compliance with and provided in 20-6-604, MCA.

Adopted by the Joliet School Board of Trustees this 8th day of June 2015

Motion made by Dawn Blain to adopt the resolution. Sharon Songstad seconded the motion. Motion passed unanimously.

f. Collective Bargain Agreement Extra-Curricular Clarification

Mr. Bermes reviewed the proposed changes and asked for clarification on wording for two items as the way he reads the agreement is not what has been done in the past. #1 – Does the extracurricular stipend begin with 0 or 1 year experience? And #2 – After the first 5% increase in the extracurricular stipend, is the stipend increased every other year or every third year? Discussion followed. It was decided that past practice will continue for the 2015-16 school year and the items will be discussed during the next negotiations.

g. ACE Renew

Mr. Bermes recommended renewing membership.

Motion made by Sharon Songstad to renew membership at a cost of \$3080.00 for the 2015-16 school year. Dawn Blain seconded the motion. Motion passed unanimously.

h. Montana School Board Association Dues

Mr. Bermes recommended paying the dues for \$3588.00 and trustee insurance for \$14.00.

Motion made by Justin Oswald to renew membership as recommended for the 2015-16 school year. Dawn Blain seconded the motion. Motion passed unanimously.

i. Cross Country Co-op with Columbus

A team needs five members to compete and last year there were only three girls participating. If we co-op with Columbus, Joliet can split travel costs but we would need uniforms.

j. Year End Budgets

Mr. Bermes recommended transferring the ending balance in the general funds and transportation as needed into the Multi-District Fund.

Motion made by Justin Oswald to transfer the ending balances as needed into the Multi-District Fund. Sharon Songstad seconded the motion. Motion passed unanimously.

VII. Personnel

a. New Teachers

Mr. Bermes recommended hiring Roberta O'Connor for the high school English position, Ryan Workman for the High School Business and Matt Mickelson for the Elementary position. Mr. Bermes recommended hiring Kevin Kriskovich for the Library position. Kevin Kriskovich has requested 8 days of leave without pay for his contract so he can attend some church-related events.

Motion made by Corie Mydland to hire as recommended for the 2015-16 school year. Doug Whitehead seconded the motion. Motion passed unanimously.

b. Extra-Curricular

Mr. Bermes recommended the following positions:

Head High School Girls Basketball – John Nelson
Asst. High School Girls Basketball – Samantha Anttila
Head High School Boys Basketball – Will Stovall
Head Middle School Girls Basketball – M’Kenzie Frickel
Asst. Middle School Girls Basketball – Samantha Anttila
Asst. High School Football – Ryan Workman
Pep Band – Karen McKay
Speech and Drama Coach – Bob Reed
Asst. Speech and Drama – Megan Reed
Student Council – Marcie Peters
Middle School Athletic Director – Patty Bergum
Middle School and High School Yearbook – Patty Bergum
Head HS Football – Garth Forney
Activity Accounting – Ev Fischer

Motion made by Dawn Blain to hire as recommended for the 2015-16 school year. Corie Mydland seconded the motion. Motion passed unanimously.

c. Classified

Mr. Bermes recommended classified staff hirings as follows:

Summer Workers Tanner White – 32 hours/week @ \$9.25
 Venita Eckley– 32 hours/week @ \$9.25
Summer Gym Area Kelly Songstad– 32 hours/week @ \$9.25

Motion made by Justine Oswald to hire as recommended for the 2015 summer. Dawn Blain seconded the motion. Motion passed unanimously.

Mr. Bermes recommended Janet William for the District Secretary position.

Motion made by Dawn Blain to hire for the 2015-16 as recommended. Corie Mydland seconded the motion. Motion passed unanimously.

Mr. Bermes recommended Sandy Matlock as Bus Driver at \$13.50 per hour.

Motion made by Corie Mydland to hire as recommended for the 2015-16 school year. Kathy Grewell seconded the motion. Motion passed unanimously.

d. Administrative Assistant

Mr. Bermes recommended Marlaina Myers for the Administrative Assistant position. The contract days for next year would increase by 20 days (until the end of June) based on increased workload and duties and the salary would be \$30,500 with district paid full family health insurance. He also recommended that the 2014-15 contract be extended by 20 days for an additional \$2320.

Motion made by Sharon Songstad to extend the 2014-15 contract as recommended. Dawn Blain seconded the motion. Motion passed unanimously.

Motion made by Corie Mydland to hire for the 2015-16 as recommended. Sharon Songstad seconded the motion. Motion passed unanimously.

VIII. Superintendent/Principal/Business Manager Reports

Mr. Bermes recommended that lunch prices and activity fee remain the same for next year. After discussion with the trustees, it was decided to schedule the date for the July board meeting after

consulting with the new superintendent. The consequences of OPI not requiring the Smarter Balance testing are not known yet.

Patty Bergum-Nafts reported that she will be attending the upcoming Class B activity director meeting.

Mrs. Vukonich and Mrs. Roberts did not have new items to discuss.

Trustee Doug Whitehead reported on the MTSBA workshop he attended.

IX. Items for the next agenda

Item #1 Summer Projects

1. Broken concrete in approach to street.
2. Move the ticket booth on the football field closer to the gate.
3. Purchase more cameras
4. Fencing

Item #2 Head Maintenance Job Description

The next regular board meeting date will be determined.

Dawn Blain made a motion to adjourn the meeting at 8:58 p.m. Sharon Songstad seconded the motion. It was unanimously carried.

Approved 7/27/2015

Clerk Sheryl Roberts

Chairman Audrey L. Blain